

By-Laws of the North American Society of Adlerian Psychology

1. Membership

1.1. There are three types of membership in the North American Society of Adlerian Psychology (NASAP): General, Affiliate (for organizations), and Associate.

1.2. General members of NASAP (General Members) are individuals who pay dues directly to NASAP. Dues may vary for different categories as determined by the Council of Representatives. Only General Members may:

1.2.1. Hold office

1.2.2. Nominate or vote for Board Members

1.2.3. Vote on constitutional change

1.3. Affiliate Members are organizational units governed by their own principles of operation independent of NASAP with at least two General Members of NASAP and subject to the qualifying conditions below:

1.3.1. The constitution, by-laws and/or statement of purpose of the Affiliate shall be consistent with those of the NASAP Constitution

1.3.2. Organizations seeking Affiliate Membership must make formal application to NASAP and submit a copy of their constitution, by-laws, and/or statement of purpose. Submitted documents must be consistent with the mission, policies and procedures of the NASAP Constitution.

1.3.3. Interim status as an Affiliate Organization may be granted by NASAP upon payment of dues and completion of the application. Final approval of the organization will come from the Board of Directors

1.4. Associate Members are individuals who are interested in Individual Psychology or the work of NASAP.

1.5. Dues for the membership are established by the Council of Representatives and are collected as determined by the Board of Directors. Dues shall include subscriptions to such publications as may be determined by the Board of Directors.

1.6. All General and Associate Members may also join sections. Dues for section membership are determined by each section. Dues established and required by each section shall be collected by NASAP. The dues minus an administration fee to cover expenses incurred by NASAP in service of the section, will then be forwarded to the section.

2. Board of Directors

2.1. The Board of Directors (Board) consists of the following voting eligible officers ; President, Past-President, President-Elect, Vice-President, Secretary, Treasurer, Section Liaison, and Affiliate Liaison. The following non-voting eligible appointed positions also serve on the Board: the Executive Director, and Conference Coordinator.

1 2.2. The Board is responsible for hiring and supervising NASAP staff and consultants.

2 2.2.1 The Board of Directors shall administer the affairs of the Society, prepare an
3 annual budget, administer all finances, and enter into or terminate contracts.
4

5 2.3. The Board shall meet at least two times per year. One of the meetings shall be held
6 as part of the Annual Meeting of NASAP (Annual Meeting) which will also include a
7 meeting of the COR, a General Assembly of the membership, and an educational
8 program.
9

10 2.4. The President shall call a special meeting of the Board upon petition of a simple
11 majority of the Board.
12

13 2.5. Written notice of any meeting of the Board shall be sent to each Board Member not
14 less than 45 days before the date of such a meeting. In cases of special meetings, the
15 purpose for which the meeting is called shall be stated in the notice and every effort shall
16 be made to accommodate the schedules of Board Members.
17

18 2.6. A quorum shall consist of two thirds of the Board present in person or by
19 simultaneous telecommunication that enables full participation in the meeting.
20

21 2.7. Action by the Board may be taken by mail, electronic mail, or other forms of written
22 communication.
23

24 2.8. The Board is the final judge of all elections to the Board and the seating of all Board
25 Members.
26

27 2.9. The Board shall consider a Board Member's position to be vacant upon receipt of a
28 letter of resignation, upon notice of discontinuance of membership of NASAP, or upon
29 absence from two meetings within twelve months.
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31 2.10. In the event that the President is unable to perform his or her responsibilities, the
32 line of succession shall be Vice President, Treasurer, Secretary, President-Elect.
33

34 2.11. In the event the Vice President, Secretary or Treasurer is unable to perform his or
35 her duties, the Board shall appoint a General Member to complete the term.
36

37 2.12. In the event the President-Elect is unable to perform his or her responsibilities, a
38 special election will be held.
39

40 2.13. The Board has the authority to interpret the constitutional residency requirement
41 for Board members.
42

43 **3. Elections and Appointment of the Board of Directors** 44

45 3.1. The officers are elected by General Members from a slate of candidates prepared by
46 a nominating committee.

1 3.1.1. The Nominating Committee shall be composed of the Past President, who
2 shall serve as the Chair, and three other General Members.

3 3.1.1.1. Each Representative on the COR may recommend up to three
4 names.

5 3.1.1.2. The Past President then selects three names from the list, in rank
6 order according to the recommendations received, to serve on the
7 Nominating Committee.

8 3.1.2. A Nominating Committee shall serve for two years. No one on the
9 Nominating Committee is eligible to run for an office on the Board.

10 3.1.3. The Nominating Committee shall select a minimum of two candidates to
11 run for each of the elected Board positions. The slate of candidates shall be
12 presented to the COR for approval. Other candidates may be nominated by any
13 member through the submission of nomination forms with the supporting
14 signatures of at least 10 General Members of NASAP. Nomination forms must be
15 received by the central office by the date indicated on the notice of nominees.

16 3.1.4. The Nominating Committee shall oversee the preparation of an
17 information package which contains biographical information and position
18 statement from each candidate to be mailed to the General Membership along
19 with a ballot.

20 3.1.5. The central office shall receive and tally the ballots and forward them to
21 the Chair of the Nominating Committee for confirmation of the results before
22 sending the results to the members of the Nominating Committee and the
23 Membership.

24 3.1.6. Board Members, including the President-Elect, take office immediately
25 following the close of the Annual Meeting.

26 27 **4. Board Committees**

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29 4.1. The Board shall have standing committees including Finances and Grant
30 Administration, Conferences and Meetings, Public Relations, Education and Professional
31 Development, Publications and Theory Development, Membership, and Long Range
32 Planning. These committees make recommendations to the Board for approval.

33 4.1.1. The Board Committee on Finance and Grant Administration shall
34 coordinate applications for scholarships and various grants, special funds of
35 NASAP.

36 4.1.2. The Board Committee on Conferences and Meetings is responsible for
37 recommending policy regarding the Annual Meeting/Conference and Workshops
38 and other training venues.

39 4.1.3. The Board Committee on Public Relations is responsible for making
40 recommendations regarding promotion, expansion, growth and development.

41 4.1.4. The Board Committee on Education and Professional Development is
42 responsible for maintaining accreditation, certification and professional standards
43 in training activities. They shall also be responsible for development and
44 evaluation of educational activities.

45 4.1.5. The Board Committee on Publications and Theory Development is
46 responsible for recommendations regarding scientific development of theory and

1 practice in Adlerian (Individual) Psychology, the Journal, the Newsletter, and
2 other publications that NASAP may choose to establish from time to time. This
3 Committee shall be responsible for maintaining scholarly standards in the printed
4 magazines and publications of NASAP and recommendations of editors to the
5 Board.

6 4.1.6. The Board Committee on Membership is responsible for making
7 recommendations regarding dues, membership benefits and membership
8 development with special attention to social equality issues.

9 4.1.7. The Long Range Planning Committee of the Board shall make reports and
10 recommendations to the Board for action regarding development of NASAP
11 directions and policies, strategies and goals which enhance the mission of
12 NASAP.

13
14 4.2. The President, with the approval of the Board, shall appoint committee chairs for all
15 committees of the Board.

16 4.2.1. When practical, the Chair of each Board Committee shall be a member of
17 the Board.

18 4.2.2. Each Committee Chair shall serve a term consistent with the term of the
19 President who appointed them, and may be reappointed for additional terms by
20 the President, with the approval of the Board.

21
22 4.3. The President shall also appoint members to the committees in consultation with the
23 Chair of each committee.

24 4.3.1. Other members of the committees may be members of the Board,
25 Representatives on the COR, General or Associate Members.

26 4.3.2. Every effort will be made to have at least one COR member on each
27 Board Committee.

28 4.3.3. Members of the Board Committees shall serve a term consistent with the
29 term of the President who appointed them, and may be reappointed for additional
30 terms by the President, with the approval of the Board.

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32 4.4. Each Board Committee shall have a minimum of one meeting per year, to take place
33 during the Annual Meeting, at which those present shall constitute a quorum.

34
35 4.5. Every Committee of the Board shall report to the COR at its Annual Meeting. The
36 report shall include a summary of the committee's actions and policy recommendations
37 that have been developed over the past year.

38 39 **5. Council of Representatives**

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41 5.1. The Council of Representatives is composed of Representatives from Sections and
42 Affiliates elected by the General Membership.

43
44 5.2. All Representatives elected to the COR must be General Members.
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- 1 5.3. Each Section shall elect two Representatives according to their by-laws.
2 5.3.1. An individual may run for only one election to the COR at a time and may
3 represent either a Section or an Affiliate.
4
- 5 5.4. Affiliate Representatives:
6 5.4.1. An Affiliate may send a Representative to serve on the COR when their
7 membership includes 5 General Members of NASAP. An Affiliate that has 15 or
8 more General Members of NASAP among their members may send two
9 Representatives to the COR.
10 5.4.2. Representatives to the COR must be General Members of NASAP.
11 5.4.3. Representatives are seated on the COR upon receipt by the NASAP office
12 of official written notice from the affiliate
13 5.4.4. The responsibility of the expenses of COR Representatives of Affiliate
14 Organizations remains with the Affiliate or with the individual Representative.
15
- 16 5.5. The COR is the final judge of all elections to the COR and the seating of
17 Representatives.
18
- 19 5.6. The President shall consider a Representative's position to be vacant upon receipt of
20 a letter of resignation, upon discontinuance of General Membership in NASAP, upon
21 notice from the leadership of an Affiliate or Section that the member is otherwise
22 disqualified by their by laws or rules of conduct or other forms of noncompliance, or
23 upon violation of the expectations of the COR.
24
- 25 5.7. Every effort shall be made to fill vacancies on the COR within 90 days.
26 5.7.1. When the vacancy is created by a Sectional Representative, the President
27 shall instruct the Section leadership to nominate a member of the Section for the
28 President to fill the vacancy. When possible, the membership of the section shall
29 be polled for nominees by the section leadership. A Section Representative
30 elected or appointed to fill the vacancy of another Section Representative shall
31 serve as a Representative for the duration of the term of the former
32 Representative.
33 5.7.2. When a vacancy is created by a Representative of an Affiliate, the
34 President shall request that the Affiliate identify a replacement according to their
35 Constitution or Principles of Operation.
36
- 37 5.8. The Officers of the Board shall serve as the officers of the COR. In no case shall an
38 officer serve in any other role on the COR (i.e., Affiliate Representative, or Section
39 Representative).
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- 41 5.9. The Board shall establish committees of the COR to conduct the work of the COR,
42 one of which shall be the Constitution and By Laws Committee.
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- 44 5.10. Each committee of the COR shall elect a Chair for the Committee who will serve
45 for a period of two years.

1 5.11. Whenever possible, every COR committee shall have a member of the Board of
2 Directors on the committee or shall report deliberations of the Committee to the Board.
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4 **6. Meetings of the Council of Representatives**

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6 6.1. The Council of Representatives shall meet at least once per year at the Annual
7 Meeting, and may hold a meeting approximately six months later in conjunction with the
8 Board meeting.

9 6.1.1 COR representation at meetings is required. A section chair that misses
10 more than two meetings during their term will be removed from the COR.
11 Representatives are entitled to send a replacement representative to one meeting
12 without penalty.
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14 6.2. A special meeting of the COR may be called by the President. The President shall
15 call a meeting upon the petition of not less than 10% of the total General Members or
16 upon petition of not less than 20% of the COR.
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18 6.3. Written notice of any meeting of the COR shall be sent to each Representative not
19 less than 45 days before the date of such a meeting. In the case of a special meeting, the
20 purpose for which the meeting is called shall be stated in the notice.
21

22 6.4. A quorum of the COR shall consist of a majority of the seated Representatives. In
23 order to conduct business, a quorum must be physically present.
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25 **7. Fiscal Year**

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27 7.1. The fiscal year of NASAP shall be October 1 to September 30.
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29 **8. Amendments to these By Laws**

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31 8.1. These By Laws may be amended by a two-thirds vote of the COR. Amendments
32 may not be acted upon until the calendar day following the day upon which the proposal
33 is made or in no less than 12 hours.
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35 Adopted: October 28, 1977
36

37 Revised: November, 1983; May, 1987; November, 1987; May, 1988; May, 1990; May, 1991; November,
38 1991; November, 1992; June, 1993; November, 1993; May, 1994; November, 1995; May, 1998; May,
39 2000, June 2004, October 2005, November 2010